

Havant Borough Council

Schedule of Fees 2017/18

| | Price 17/18 £ |
|---|------------------|
| Customer Services | |
| Elections | |
| Basic Electoral Register Edited Data | 1.50 |
| Basic Electoral Register Full Data | 1.50 |
| Marked Electoral Register - Data | 1.00 |
| Basic Electoral Register Edited Paper | 5.00 |
| Basic Electoral Register Full Paper | 5.00 |
| Marked Electoral Register - Paper | 2.00 |
| Certificate of Residency | 5.00 |
| Electoral Register - Monthly updates | 38.00 |
| Environmental Services | |
| Allotments | |
| Allotment - Replacement key | 10.50 |
| Allotment per Sq Metre | 0.37 |
| Allotment per Sq Metre - non resident | 0.74 |
| Beach Huts | |
| Beach Hut Let (non-Resident) | 1,700.00 |
| Beach Hut Let (Resident) | 850.00 |
| Beach Hut Plot Licence Fee (Non-Resident) | 1,200.00 |
| Beach Hut Plot Licence Fee (Resident) | 600.00 |
| Beach Hut Plot Transfer of Licence | 1,200.00 |
| Sports | |
| Bowls - per person | 7.30 |
| Bowls - per person senior citizen | 5.60 |
| Cricket Pitch (Senior 18+) full facilities with attendant | 194.00 |
| Cricket Pitch (Senior 18+) full facilities without attendant | 133.00 |
| Football Pitch (Senior 18+) full facilities with attendant | 84.00 |
| Football pitch - Professional Clubs or non residents | POA |
| Football, rugby & cricket pitch (Junior <18) full facilities with attendant | 44.00 |
| Hockey/Volleyball (Senior 18+) | - |
| Rugby Pitch (Senior 18+) full facilities with attendant | 84.00 |
| Slipway - Key Deposit (Refundable) | 75.00 |
| Parks & Grounds | |
| Non profit making charitable events | Free |
| All other events and uses of public open spaces | POA |
| Pavilion/Clubhouse for non-match occasions | 16.00 |
| Circuses and funfairs non-trading day | 300.00 |
| Circuses and funfairs trading day | 600.00 |
| Refuse & Recycling | |
| Garden Waste Licenses (applied for before 28 February 2017) | |
| Early Bird - per sack (70 litre) | 30.00 |
| Early Bird - 1 bin (140 Litre) | 40.00 |
| Early Bird - 1 bin (240 Litre) | 60.00 |
| Garden Waste Licenses (applied for after 1 March 2017) | |
| Garden Waste Licence - 1 sack | 32.00 |
| Garden Waste licence 140 litre wheeled bin - full yr, 1 bin | 42.00 |
| Garden Waste licence 240 litre wheeled bin - full year, 1 bin | 62.00 |
| Bins & Sacks | |
| Purchase of additional or replacement wheeled bins- 140 litre | 35.00 |
| Purchase of additional or replacement wheeled bins- 240 litre | 40.00 |
| Replacement Garden Waste sack | 5.00 |
| Bulky Waste | |
| Hire of bulk waste bin for domestic use - 660l | 150.00 |
| Hire of bulk waste bin for domestic use - 940l | 155.00 |
| Hire of bulk waste bin for domestic use - 1100l | 165.00 |
| Household Bulky Waste Price per item | 30.00 |
| Household Bulky Waste oversized item | 45.00 |
| Household Bulky Waste - per cubic metre (Max 4 Cubic Metres) | 55.00 |

| | Price 17/18 |
|---|--------------------|
| | £ |
| Cemeteries | |
| 1. Person under 12 years. | No Charge |
| 2. Persons of 12 years and over | - |
| a. New grave (single or double) | 850.00 |
| b. Re-open existing double depth grave | 610.00 |
| 3. Children's Section | |
| Exclusive Right of Burial/earthen grave(including certificate): | - |
| a. 30 years | 250.00 |
| b. Five-year top-up fee | 35.00 |
| 4. Adult Section | |
| Exclusive Right of Burial/earthen grave (including certificate) | - |
| a. 30 years | 650.00 |
| b. Five-year top-up fee | 100.00 |
| 5. Interment of cremated remains | 250.00 |
| 6. To transfer exclusive right of burial. | 40.00 |
| 7. Right to erect a memorial in accordance with regulations including inscription, additional inscription, wedges, books, kerbs etc, for 10 years | 150.00 |
| 8. Right to place a stone vase - one per interment (maximum of two) or other approved additions to existing memorial | 60.00 |
| 9. Memorial + full kerb set (Havant Cemetery only) | 175.00 |
| 10. Replacement of existing kerbing / memorial in traditional areas | 125.00 |
| 11. Exhumation of remains | At cost |
| 12. Interment of cremated remains | 250.00 |
| 13. In Old Garden of Rest (Tablets only area/max. two interments) | |
| a. Interment of Cremated remains (First Casket) + 30 year Exclusive Right of Burial. | 400.00 |
| b. Exclusive Right of Burial for 30 years (where no internment takes place) | 200.00 |
| c. Five-year top-up admin fee | 50.00 |
| d. Right to place a plaque/cut an additional inscription | 50.00 |
| e. Interment of additional casket in an occupied space | 250.00 |
| 14. New Garden of Rest (Section 3, max. four interments) | |
| a. Exclusive Right of Burial (including certificate) for burial of four caskets of cremated remains – 30 years | 250.00 |
| b. Right to erect a memorial for ten years (including certificate) in accordance with regulations - 10 years | 150.00 |
| c. Burial of subsequent cremated remains up to a maximum of four in any one plot | 250.00 |
| 15. Natural Burial Area (Warblington Extension Only) | |
| a. Persons under 16 (see previous) | No Charge |
| b. Single depth grave only (includes chip for identification) | 735.00 |
| c. Interment of Ashes no casket | 250.00 |
| d. Contribution to planting in natural burial area (not for specific burial | - |
| Memorial Cleaning | 20.00 |
| Memorial Plaques | 200.00 |

| | Price 17/18 |
|---|--|
| | £ |
| Neighbourhood Support | |
| Enforcement | |
| Littering fines | 80.00 |
| Littering fine - failure to give name and Address | 80.00 |
| Flytipping fine | 200.00 |
| Flyposting fines | 80.00 |
| Graffiti fines | 80.00 |
| Abandoned Vehicles fine | 200.00 |
| Nuisance Parking fine | 100.00 |
| Failure to produce waste transfer note fine | 300.00 |
| Domestic Waste receptacle offences fines | 80.00 |
| Industrial and commercial waste receptacle offences fines | 80.00 |
| Licensing | |
| Hackney Carriage & Private Hire Vehicles | |
| Accessories - Number plate bracket | 11.00 |
| Accessories - Pair of pouches | 3.00 |
| Accessories - Universal bracket | 5.50 |
| Committee grant of 1 year Operator licence | 137.00 |
| Exemption Certificate | 50.00 |
| Hackney Carriage Licence/transfer (inc Plate) | 170.00 |
| Hackney Carriage Meter Test | 12.00 |
| Hackney/PHV Drivers Licence - Committee Grant | - |
| Hackney/PHV Drivers Licence Initial 3 Year | 107.00 |
| Knowledge Test | 45.00 |
| Operator Licence additional Address | 448.00 |
| Operator Licence Initial/5 Year renewal | 448.00 |
| Pre application vehicle mechanical inspection | 90.00 |
| Private Hire Vehicle Licence (Inc Plate) | 150.00 |
| Replacement - Copy Licences(where permitted) | 12.00 |
| Replacement - Identification Card | 15.00 |
| Replacement - Vehicle Licence Plate | 18.00 |
| Special vehicles and limousines mechanical inspection | 135.00 |
| Vehicle Inspection failure to keep appointment | 45.00 |
| Vehicle Mechanical inspection on application | 90.00 |
| Vehicle Mechanical subsequent re-inspection | 50.00 |
| Gambling Act 2005 | |
| Adult gaming centre | 800.00 |
| Betting premises (non track) | 480.00 |
| Bingo premises | 800.00 |
| Family Entertainment Centre | 400.00 |
| Social Lotteries – new | 40.00 |
| Social Lotteries – renewal | 20.00 |
| Licensing Act 2003 | |
| Personal licence | - |
| Premises licence | - |
| Temporary event notice | - |
| | Statutory fees; see |
| | www.havant.gov.uk/law-and-licensing/licence-fees |
| Street Trading consents | |
| Street Trading Licence 6 month consent (Min £600) | 5.00 |
| Street Trading Licence annual consent (Min £1000/Max £1800) | 5.00 |
| Temporary Street trading - Daily | 120.00 |
| Temporary Street trading - Mon-Sat | 550.00 |
| Other licence fees | |
| Control of Sex Establishments Licence Fee | 4,400.00 |
| Dangerous Wild Animals Licence | 96.00 |
| Animals boarding Establishment Act 1963 | 115.00 |
| Breeding of Dogs Act | 115.00 |
| Pet Animals Act 1951 | 100.00 |
| Riding establishments Licence | 167.00 |
| Skin Piercing Registration | 115.00 |
| Zoo Licences Act 1981 | 272.00 |

Price 17/18

£

Scrap Metal dealer Act 2013

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| Collectors Licence | 110.00 |
| Site Licence | 260.00 |
| Vary from Collectors to Site Licence | 180.00 |
| Other variations (Site to Collectors, change of name or address) | 30.00 |

Pest Control

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|--|-------|
| Agricultural | 84.00 |
| Bed Bugs - Domestic | 52.00 |
| Bed Bugs - Domestic Concessionary | - |
| Cockroaches - Commercial | 84.00 |
| Cockroaches - Domestic | 52.00 |
| Cockroaches - Domestic Concessionary | - |
| Rats - Commercial and Other Premises | 84.00 |
| Rats - Commercial and other Premises - Additional re-visits as required. | 84.00 |
| Rats - Domestic | 38.00 |
| Rats - Domestic Concessionary | - |
| Fleas - Commercial and Other Premises | 84.00 |
| Fleas - Domestic (1-3 bedrooms) | 52.00 |
| Fleas - Domestic (4-6 bedrooms) | 84.00 |
| Fleas - Domestic Concessionary (1-3 bedrooms) | 26.00 |
| Fleas - Domestic Concessionary (4-6 bedrooms) | 42.00 |
| Wasps - Commercial and Other Premises | 72.00 |
| Wasps - Domestic | 68.00 |
| Wasps - Domestic Concessionary | 34.00 |

Private Sector Housing

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|---|----------|
| British Entry Clearance (Housing Inspections) | 112.00 |
| HMO Licence (5 or less occupants) | 504.00 |
| HMO Licence (6 to 10 occupants) | 629.00 |
| HMO Licence (11 to 15 occupants) | 754.00 |
| HMO Licence (16 to 20 occupants) | 880.00 |
| HMO Licence (Over 20 occupants) | 1,007.00 |

Car Parking fees

No changes to car parking charges proposed for 2017/18. Parking fees available at:

<http://www.havant.gov.uk/parking/car-parks>

Traffic Management

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| Emergency Road Closure by Order | 600.00 |
| Misc - Provision of Access Protection Lines | 60.00 |
| Misc - Traffic Cone Hire up to 5 cones | 25.00 |
| Misc - Traffic Cone Hire up to 10 cones | 35.00 |
| Misc - Traffic Cone Hire up to 20 cones | 55.00 |
| Parking Bay Suspension by Notice; per bay, per day | 50.00 |
| Section 115 Consent | 450.00 |
| Single Permanent Traffic Regulation Order (for a developer, standard parking restriction in a single road. (Additional TRO types to be charged separately at same rate) | 3,000.00 |
| Temporary Road Closure by Notice | 400.00 |
| Temporary Road Closure by Order | 450.00 |
| Tourism/Private Signing - Administration (including signing scheme design and documentation) | 20% of cost |
| Tourism/Private Signing - Formal application (including vetting and definitive response) | 125.00 |
| Tourism/Private Signing - Maintenance (including cleaning and removal if no longer required) | 10% of cost |
| Tourism/Private Signing - Provision of signs (including manufacture, supply and erection) | At cost |
| Tourism/Private Signing - Replacement (if costs cannot be recovered following accident, damage or theft) | At cost |
| Tourism/Private Signing - Supervision (including ordering work and inspection) | 10% of cost |

Animal welfare & environmental protection

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| Dog Kennelling | 10.00 |
| Drain Clearing - rodding method only | 86.00 |
| Environmental Searches - Commercial | Free |
| Environmental Searches - Domestic | Free |
| Local Air Pollution Control (LAPC) | <u>Prices set by Defra and available on their website</u> |
| Local Authority Integrated Pollution Prevention and Control | |
| Return of Stray Dog (Statutory Fee) | 25.00 |
| Safer Food Better Business | 28.20 |

Planning**Planning Development**

Planning application fees are available through the planning portal

<http://www.planningportal.gov.uk/planning/usefultools>

Pre Planning advice - see <http://www.havant.gov.uk/planning-and-environment/planning-services/pre-application-advice-and-charges>

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| Planning Performance Agreements | POA |
| Accredited Agent subscription | 250.00 |
| COMMUNITY INFRASTRUCTURE LEVY (CIL) | - |
| DEVELOPMENT CONSULTATION FORUM | 2,625.00 |
| Hampshire Highways Pre-Application Charges | - |
| Havant Borough Local Plan (Core Strategy) | 44.00 |
| Havant Borough Local Plan (Core) | 33.00 |
| Planning Application Validation Check | 50.00 |
| Local Plan Policies Map Booklet | 33.00 |
| HIGH HEDGES LEGISLATION - Submission of Complaint | 550.00 |

Section 106 Agreements

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| i) Unilateral Agreements - Bespoke | 275.00 |
| i) Unilateral Agreements - Template | POA |
| ii) Bi-Lateral Agreements - Major Applications | 137.5 per hour |
| ii) Bi-Lateral Agreements - Minor Applications | 731.00 |
| ii) Bi-Lateral Agreements - Other Applications | 283.00 |

The Council charges a fee to monitor all planning obligations and this is decided at a cost per head of term contained within the obligation and is in addition to the legal charge for drafting and checking the obligation.

POA

Civil Engineering & Landscape

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| Memorial Seat (applicant to pay cost of seat) | Cost of Seat |
| Cost of Plaque (applicant to pay cost of plaque) | Cost of Plaque |
| Memorial Seat & Plaque installation | 60.00 |
| Administration Charge - Memorial seats & plaques | 150.00 |

Price 17/18
£

Programmes

Facilities

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|--|-------|
| Additional hire charge (Saturday) | 34.15 |
| Additional hire charge (Sunday) | 50.75 |
| Additional hire charge after 8.00pm (Mon-Fri) | 34.15 |
| Copying price - Per A0 / A2 page | 0.10 |
| Copying Price - Per A3 / A4 page | 0.10 |
| Data Protection Act Subject Access request | 10.00 |
| Hire of Council Chamber/Hurstwood Room - Community Group | 40.00 |
| Hire of Council Chamber/Hurstwood Room - Standard | 50.00 |
| Hire of Hollybank Room - Community Group | 30.00 |
| Hire of Hollybank Room - Standard | 40.00 |
| Hire of Newlease Room/Tournerbury Room - Community Group | 25.00 |
| Hire of Newlease Room/Tournerbury Room - Standard | 30.00 |
| Other rooms = on request from | 10.00 |
| Provision of tea and biscuits | - |

Land Charges

Note - certain Con 29 fees will be subject to VAT in 2017/18. Fees are currently under review and any revised fees will be agreed with the relevant portfolio holder.

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| Combined search and CON 29R by post First parcel of land | £130.00 |
| Combined search and CON 29R by post Each additional parcel | £20.00 |
| Combined LLC1 and CON 29R Search by post First parcel of land | £160.00 |
| Combined LLC1 and CON 29R Search by post Each additional parcel | £20.00 |
| Official Search of whole register by post First parcel of land | £80.00 |
| Official Search of whole register by post Each additional parcel | £2.00 |
| First parcel of land - Residential by post | £112.00 |
| First parcel of land - Commercial by post | £142.00 |
| Each additional parcel by post | £20.00 |
| Each printed enquiry by post | £15.00 |
| Each printed enquiry 19, 20 or 22 by post | £30.00 |
| Each additional enquiry in applicant's own words by post | £20.00 |
| Combined search and CON 29R Online First parcel of land | £110.00 |
| Combined search and CON 29R Online Each additional parcel | £20.00 |
| Combined LLC1 and CON 29R Search Online First parcel of land | £140.00 |
| Combined LLC1 and CON 29R Search Online Each additional parcel | £20.00 |
| Official Search of whole register Online First parcel of land | £15.00 |
| Official Search of whole register Online Each additional parcel | £2.00 |
| First parcel of land - Residential Online | £95.00 |
| First parcel of land - Commercial Online | £125.00 |
| Each additional parcel Online | £20.00 |
| Each printed enquiry Online | £15.00 |
| Each printed enquiry 19, 20 or 22 Online | £30.00 |
| Each additional enquiry in applicant's own words Online | £20.00 |
| Property Name Additions/Amendments - rename a road | 300.00 |
| Property Name Additions/Amendments - rename a house | 100.00 |
| Street Naming - Change of Address one property | 90.00 |
| Street Naming - Change of Address 2-10 property | 67.00 |
| Street Naming - Change of Address 11+ property | 46.00 |

Development

Building Control

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| Building control fees are based on an hourly rate of: | £52.69 P/Hr |
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